# ABC’s Inventory Management System

## Key milestones

|  |  |
| --- | --- |
| **Milestone** | **Date** |
| Iteration start | 24/09/2018 |
| Establish Iteration Plan | 24/09/2018 |
| Develop 2nd Round External User Acceptance Testing | 25/09/2018 |
| Develop Program Manual for the application | 25/09/2018 |
| Resolve any Identified Issues | 26/09/2018 |
| Update Version Control, Risk List and Project Plan | 27/09/2018 |
| Establish Meeting Minutes for Week-11 | 28/09/2018 |
| Establish Feedback Document for Week-11 | 28/09/2018 |
| Develop ‘Sign Off’ document for Sponsor | 29/09/2018 |
| Review and Finalize all the documentation | 30/09/2018 |
| Contingency | 01/10/2018 |
| Deliver Product Release Milestone (PRM) | 02/10/2018 |
| Complete 2nd Round External User Acceptance Testing | 02/10/2018 |
| Merge all branches on git to keep all (documentation and implementation) up to date | 03/10/2018 |
| Establish Meeting Minutes for week-12 | 20/09/2018 |
| Establish Feedback documents for week-12 | 20/09/2018 |
| Complete Final Project Assessment |  |
| Finalize ‘Sign Off’ document for Sponsor | 03/10/2018 |
| Update Project Plan, Iteration Plan, Risk List and Version Control | 03/10/2018 |
| Review and update iteration plan and produce iteration report | 04/10/2018 |
| Produce Final Report and Project Review | 04/10/2018 |
| Extra days for debugging and finalizing all tasks | 05/10/2018 |
| Establish Iteration 5 Assessment Review | 06/10/2018 |
| Iteration Stop | 07/10/2018 |

## High-level objectives

* Finalize all UI design for the application.
* Completion of all Testing of the application.
* Clear documentation of the User and programmer manuals

## Work Item assignments

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Name or key words of description** | **Priority** | **Size estimate (points)** | **State** | **Reference material** | **Target iteration** | **Assigned to (name)** | **Hours worked** | **Estimate of hours remaining** |
| Establish Iteration Plan | 7 | 5 | Completed |  |  | Arik Maharjan |  |  |
| Develop 2nd Round External User Acceptance Testing | 10 | 10 | In Progress |  |  | Shirish Maharjan |  |  |
| Develop Program Manual for the application | 10 | 10 | In Progress |  |  | Hieu Hanh Tran |  |  |
| Resolve any Identified Issues | 10 | 8 | In Progress |  |  | Shirish Maharjan  Hieu Hanh Tran  Arik Maharjan |  |  |
| Update Version Control, Risk List and Project Plan | 10 | 9 | In Progress |  |  | Shirish Maharjan  Hieu Hanh Tran  Arik Maharjan |  |  |
| Establish Meeting Minutes for Week-11 | 7 | 6 | In Progress |  |  | Arik Maharjan |  |  |
| Establish Feedback Document for Week-11 | 8 | 6 | In Progress |  |  | Arik Maharjan |  |  |
| Develop ‘Sign Off’ document for Sponsor | 8 | 7 | In Progress |  |  | Arik Maharjan |  |  |
| Review and Finalize all the documentation | 10 | 10 | In Progress |  |  | Shirish Maharjan  Hieu Hanh Tran  Arik Maharjan |  |  |
| Contingency | 8 | 7 | In Progress |  |  | Shirish Maharjan  Hieu Hanh Tran  Arik Maharjan |  |  |
| Deliver Product Release Milestone (PRM) | 10 | 10 | In Progress |  |  | Shirish Maharjan  Arik Maharjan  Hieu Hanh Tran |  |  |
| Complete 2nd Round External User Acceptance Testing | 9 | 10 | In Progress |  |  | Shirish Maharjan |  |  |
| Merge all branches on git to keep all (documentation and implementation) up to date | 10 | 6 | In Progress |  |  | Shirish Maharjan  Hieu Hanh Tran  Arik Maharjan |  |  |
| Establish Meeting Minutes for week-12 | 7 | 6 | In Progress |  |  | Arik Maharjan |  |  |
| Establish Feedback documents for week-12 | 9 | 8 | In Progress |  |  | Arik Maharjan |  |  |
| Complete Final Project Assessment | 10 | 10 | In progress |  |  | Shirish Maharjan  Arik Maharjan  Hieu Hanh Tran |  |  |
| Finalize ‘Sign Off’ document for Sponsor | 8 | 6 | In progress |  |  | Arik Maharjan |  |  |
| Update Project Plan, Iteration Plan, Risk List and Version Control | 10 | 10 | Not Started |  |  | Shirish Maharjan  Hieu Hanh Tran  Arik Maharjan |  |  |
| Review and update iteration plan and produce iteration report | 10 | 10 | In Progress |  |  | Shirish Maharjan  Hieu Hanh Tran  Arik Maharjan |  |  |
| Produce Final Report and Project Review | 10 | 5 | In Progress |  |  | Shirish Maharjan  Hieu Hanh Tran  Arik Maharjan |  |  |
| Extra days for debugging and finalizing all tasks | 7 | 5 | Not Started |  |  | Shirish Maharjan  Hieu Hanh Tran  Arik Maharjan |  |  |
| Establish Iteration 5 Assessment Review | 9 | 7 | Not Started |  |  | Arik Maharjan |  |  |

## Issues

|  |  |  |
| --- | --- | --- |
| **Issue** | **Status** | **Notes** |
|  |  |  |

## Evaluation criteria

## Assessment

Will get updated as Iteration is in progress

|  |  |
| --- | --- |
| Assessment target |  |
| Assessment date |  |
| Participants |  |
| Project status |  |

### Assessment against objectives

### Work Items: Planned compared to completed

### Assessment against Evaluation Criteria Test results

### Other concerns and deviations